



Learning Support Coordinator

Windsor Upper School is a grades 6-12 coeducational day school located on the Albany Campus in Nassau, The Bahamas. We are currently looking to hire a full-time Learning Support Coordinator to join our community. Energetic and adventurous teachers who want to shape all aspects of our seven-year progression are encouraged to apply.

This position works in conjunction with the Director of Learning Support to carry out IEPs, aiding students with specialized testing accommodations, providing small group tutorials for coursework and study skills, and on occasion acting as an in-class aid. Expertise with the Google Suite and navigating Google Classroom in particular, as well as a willingness to learn about our Learning Management System, Sycamore will be critical. An educator with a soft touch that can create trust amongst a handful of students most periods will help continue to build on the successes we have found in the program.

Windsor School is a coeducational day and (small) boarding school. The Upper School serves approximately 250 students in grades 6-12 from 37 countries, with a majority of our students local to the Bahamas; twenty percent of our student body annually earn athletic and academic college scholarships. In addition to our core classes, which include Business in the high school, Windsor offers a Golf Academy and signature programs in Marine Biology (Blue Ocean), Entrepreneurship, and Performing Arts.

Full-time teaching includes approximately twenty instructional hours across a seven-day schedule, multiple preps, and all the duties of maintaining a campus that includes middle schoolers. Those interested in this Learning Support Coordinator position will have a comparable workload. Interested candidates should contact recruitment@windsorschoolbahamas.com.